

Pastoral Associate

Our Lady of the Southern Cross Parish – Springfield

Location: Springfield, QLD

Fixed-Term Contract: 2 years

Hours: 30 hours per week (negotiable)

About Us

Our Lady of the Southern Cross Parish is a vibrant and faith-driven community committed to discipleship, evangelisation, and pastoral care. Guided by the power of the Holy Spirit, we strive to bring people to Jesus and foster a welcoming and loving environment where all parishioners are encouraged to grow spiritually.

The Catholic Archdiocese of Brisbane serves communities across Queensland, supporting 98 parishes, 146 schools, and various outreach services that care for vulnerable individuals and families. Our Springfield Parish is led by Fr Nev Yun (Parish Priest) and a dedicated team that supports our parish vision and mission.

About the Role

We are seeking a passionate and faith-filled Pastoral Associate to play a key leadership role in the growth and development of discipleship within our parish community. This role will work closely with the Parish Priest, Parish Leadership Team and ministry coordinators to lead pastoral care and faith formation programs and liturgical coordination.

The successful candidate will be instrumental in nurturing the faith of parishioners, developing outreach programs, and supporting sacramental and discipleship pathways to help individuals grow in their relationship with Christ.

Key Responsibilities

Pastoral Care & Community Engagement

- Work with the Parish Priest, Leadership Team, and volunteers to provide pastoral care and community outreach.
- Assist in developing and implementing the Parish pastoral strategy to foster spiritual growth and missionary discipleship.
- Develop, implement, and coordinate new and existing ministries such as Alpha, Life Groups, and Discipleship Programs.
- Support faith formation programs for parishioners at different stages of their journey.
- Provide facilitation and support for sacramental preparation, Baptism, RCIA, and Encounter Youth programs.
- Develop programs and events to engage new and existing parishioners in faith-building experiences.
- Support individuals and families in times of need, bereavement or life changes.

Liturgical Ministry & Worship Coordination

- Chair the Liturgy Committee and oversee the scheduling and organisation of liturgical ministries.
- Lead and assist in the preparation and coordination of liturgical celebrations throughout the year.
- Ensure liturgical ministers, including readers, extraordinary ministers of Holy Communion, altar servers, and sacristans are trained and supported.
- Work with clergy, musicians, and ministry teams to enhance the worship experience.

About You

The ideal candidate will be a leader, passionate about pastoral care and liturgical ministry, with a deep understanding of parish life and Catholic teachings.

You have:

- Experience in pastoral ministry, faith formation or liturgical ministry.
- Appropriate training / education in one or more areas of theology, spirituality, religious education or pastoral formation would be highly regarded.
- Excellent leadership, communication, and relationship-building skills.
- The ability to work independently and collaboratively within a team environment.
- Organisational and administrative skills to manage multiple programs effectively.

Send your interest via submitting a Resume to
Father Neville Yun - pp.springfield@bne.catholic.net.au

The Archdiocese of Brisbane has standards of conduct for workers to maintain a safe and healthy environment for children. Our commitment to these standards requires that we conduct working with children checks and background referencing for all persons who will engage in direct and regular involvement with children and young people (0 - 18 years) and/or vulnerable adults. The organisation is fully committed to child safety and has a 0 tolerance to abuse of children or vulnerable adults.